

Physical address in Italy: \_\_\_\_\_

### Required Documents

Bring the following documents to the Legal Assistance Office for preparation of a *nulla osta*:

- Proof of U.S. active duty service:  Military identification card
- Proof of American citizenship:  U.S. Passport  
 Original birth certificate showing mother's maiden name  
 Certificate of Naturalization (if not born a U.S. citizen)
- If previously married:  Original or court certified copy of divorce decree

### Office Use Only

- Review Application
- Insure all information is provided and is printed legibly
- Review Required Documents
- Cut brochure in half, retain pages 3-4, return pages 1-2 to client
- Prepare *nulla osta*
- Enter client information into CIS as follows:
  - Case Type: Civilian Administrative
  - Services: Legal Counseling
  - Other document prepared (value \$500)
  - Other document prepared (no value)
  - Notarization (two entries)



## GETTING MARRIED IN ITALY

A legal marriage in Italy is a civil ceremony conducted by officials in the City Hall (*Municipio*). There are no provisions for U.S. personnel to get married on Caserma Ederle by U.S. officials. After the *Municipio* civil ceremony, individuals may coordinate and participate in an additional ceremony, such a church wedding or other proceeding.

All persons who get married in Italy must obtain a *nulla osta*, a document certifying they are free to marry. Italian citizens should request a *nulla osta* from the *comune* where they are registered as residents.

Non-Italian citizens can request a *nulla osta* certificate from the embassy or consulate of their country of citizenship. Non-Italian citizens who are also registered residents in Italy must also request a *nulla osta* at their *comune* of registration.

U.S. citizens can obtain a *nulla osta* at the U.S. Consulate in Milan (02.29035.1) or Florence (055.266.951), or the U.S. Embassy in Rome (06.46741).

The USARAF Office of the Staff Judge Advocate (OSJA) has obtained special permission from the Vicenza *Municipio* to issue a *nulla osta* to **Active Duty Soldiers** who are U.S. citizens.

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| If you are: <input type="checkbox"/> on active duty in the U.S. military,<br><input type="checkbox"/> currently stationed in Italy<br><input type="checkbox"/> a U.S. citizen, and<br><input type="checkbox"/> getting married in Vicenza,<br>the USARAF OSJA can prepare<br>a <i>nulla osta</i> for you. | If you are: <input type="checkbox"/> not on active duty or<br><input type="checkbox"/> NOT a U.S. citizen,<br><input type="checkbox"/> getting married outside of Vicenza,<br>you must go to your Embassy or Consulate<br>of citizenship to obtain a <i>nulla osta</i> . |
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The following documents are required for the preparation of a *nulla osta* at the USARAF Legal Assistance Office:

- Proof of American citizenship (passport, birth certificate, or certificate of naturalization)
- Proof of active duty service in the United States military (military identification card)
- Original or certified copy of birth certificate showing mother's maiden name
- Court certified copy of divorce decree (if previously married)

Complete the form on this document and bring the required documents to the USARAF Legal Assistance Office in Building 241 for preparation of a *nulla osta*.

## How to Get Married in Vicenza

There are four general steps to get married in Italy, although the process may vary depending on where you will get married. The following procedures are based on experiences in Vicenza. If you are getting married outside of Vicenza you should verify the procedures with the civil authorities where you are getting married. Note that the USARAF OSJA has a special agreement with Vicenza concerning the *nulla osta* for U.S. Soldiers who are U.S. citizens. If you get married outside of Vicenza, civil authorities may not accept the *nulla osta* prepared by the USARAF OSJA.

The costs for completing a marriage in Italy consist of the *bolli* (stamps) that will be affixed to some of the documents. The *bolli* are available at tobacco shops (*tabaccherie*), and are required on some documents when the bride and/or groom are not Italian citizens. Plan to pay approximately €80 for *bolli* for each person who is not an Italian citizen. For instance, if one of you is an Italian citizen, expect to pay about €80 for the *bolli* for the other. If both of you are not Italian citizens, expect to pay about €160.

In addition to the paperwork and *bolli* (if required), you must have two witnesses present at the first and last steps of the process. One of the four of you (the wedding couple and witnesses) must be fluent in the Italian language in order to translate for any of the rest of you who do not speak Italian. If all four of you do not speak Italian, you must bring someone to interpret for you.

**Step 1.** After the bride and groom each have a *nulla osta*, make an appointment at the Pretura, Atto Notorio Office, Contra's S. Corona, Vicenza, Piazza di Giustizia (Tribunale), by calling 0444.398193 or 0444.398192 or 0444.398111. When making your appointment, ask the clerk what type and denomination of *bolli* to bring to your appointment. At the appointment bring the *bolli* and two witnesses (18 years of age or older). Each witness must have valid identification documents and their name and place of birth written on a piece of paper. Also an interpreter must accompany you, this must be someone other than the two witnesses. At this appointment a clerk will type the *atto notorio*.

**Step 2.** Go to the Prefettura, Contra Gazzole #10, Vicenza, telephone 0444.338411 or 0444.338467 (Rag. Pelizzari), open Monday to Friday 0930-1230. At the Prefettura the *nulla osta* will be legalized.

**Step 3.** Go to the City Hall (*Municipio*) located in Piazza dei Signori, Room 13, first floor, Vicenza, telephone 0444.221424, open Monday through Friday, 0830-1230, and Tuesday and Thursdays 1700-1830. Schedule an appointment to publish the bans of matrimony. The marriage date will be set (the waiting period under Italian law is two consecutive Sundays plus four days). If getting married somewhere other than Vicenza in the Vicenza Province, after completing the first two steps in Vicenza go to the Municipio where the marriage will occur.

**Step 4.** On the marriage time and date, go to the Municipio with the same two witnesses who came to the Pretura (Step 1). Also an interpreter must accompany you, this must be someone other than the two witnesses, but does not have to be the same interpreter (Step 1). Bring the *nulla osta*, *atto notorio*, and identification documents for each person. At the end of the ceremony a marriage certificate will be issued. This certificate is decorative only, and is not a legal document. Return to the Municipio at least two days later to obtain the official marriage certificate. **MAKE SURE TO REQUEST THAT AN APOSTILLE BE ATTACHED TO THE DOCUMENT.** An apostille is a certification that the document is authentic. Without an apostille on your marriage certificate, it will not be accepted by U.S. Government agencies – including DEERS.

## APPLICATION FOR NULLA OSTA

**Privacy Act Statement:** AUTHORITY: 10 USC § 3013. PRINCIPAL PURPOSE: To assist USARAF legal personnel prepare a *Nulla Osta* (freedom to marry certificate). ROUTINE USES: To provide legal personnel with sufficient information to prepare a *Nulla Osta*. MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL BY NOT PROVIDING INFORMATION: Disclosure is voluntary. Nondisclosure prohibits preparation of a *Nulla Osta*.

### Information About You

Full Name: \_\_\_\_\_

State of Legal Residence: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Mailing address: CMR 427 Box \_\_\_\_\_, APO AE 09630

Other: \_\_\_\_\_

Physical address in Italy: \_\_\_\_\_

Military unit of assignment: \_\_\_\_\_

Contact telephone numbers: \_\_\_\_\_

Marital status (check one):  Single, never married  Divorced  Widowed

Citizenship (check one):  U.S. Citizen by birth  Naturalized U.S. Citizen  
 Not a U.S. Citizen

Date of birth: \_\_\_\_\_

City, state, and country of birth: \_\_\_\_\_

Father's full name: \_\_\_\_\_

Mother's full maiden name: \_\_\_\_\_

### Information About Your Fiancé

Full Name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

City, state, and country of birth: \_\_\_\_\_

Marital status (check one):  Single, never married  Divorced  Widowed

Citizenship (check one):  U.S. Citizen  
 Other: \_\_\_\_\_

Residency (check one):  Registered resident in Italy  
 Other: \_\_\_\_\_

Father's full name: \_\_\_\_\_

Mother's full maiden name: \_\_\_\_\_