



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON VICENZA
UNT 31401, BOX 42
APO AE 09630

IMVI-SO

31 March 2015

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: U.S. Army Garrison Vicenza Risk Management Policy Memorandum 20-15

1. References:

a. Department of Defense Instruction (DoDI) 6055.1, DoD Safety and Occupational Health (SOH) Program, 14 Oct 2014.

b. Army Regulation (AR) 385-10, The Army Safety Program, 27 Nov 2013.

c. IMCOM Regulation 385-10, Safety Program, 5 Apr 2013.

d. Army Techniques Publication (ATP) 5-19, Risk Management, 8 Sep 2014.

2. Risk Management (RM) is the primary tool used to reduce accidental loss of personnel and property within the USAG Vicenza Military Community (VMC). The RM process allows leaders and community members at all levels to make informed, conscious decisions, and to accept risk at the appropriate level; RM will be incorporated into all Garrison operations.

3. Effective RM is a routine part of planning, preparing, and supporting the execution of operational missions as well as routine Base Operations (BASOPS). Directors, managers, and first line supervisors are the front line of defense in the accident prevention program.

4. The risk decision authority for all USAG VMC tasks and missions are as follows:

a. Extremely High Risk: Commanding General United States Army Europe or designated authority.

b. High Risk: Garrison Commander.

c. Moderate Risk: LTC/O-5, Community Managers and Directors of USAG VMC.

d. Low Risk: Company Commander or Activity Director.

5. Risk assessments will be performed for all operations. Risk assessments requiring Garrison Commander approval must be reviewed by the USAG VMC Safety Office prior to submission.

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6. Community events sponsored by Garrison, tenant units, private organizations, or other entities conducted within the USAG VMC must be risk-assessed and have effective safety controls or countermeasures applied. Each community event must have a designated person in charge (PIC) for the event. The PIC will:

a. Provide a written risk assessment (DD Form 2977, Deliberate Risk Assessment Worksheet, Sep 2014) with countermeasures to be enforced for each identified hazard. The risk assessment with safety countermeasures will be completed for each event and provided to the USAG VMC Safety Office. The risk assessment must be provided at least three (3) weeks prior to the scheduled event. The risk assessment must include all potential hazards to all personnel property or equipment within the immediate boundaries of the USAG VMC or within close proximity to the USAG VMC. Potential hazards include but are not limited to vehicle movements, electricity, steam, equipment moving parts, fuels, compressed gasses, flammable substances, chemicals, poisons, or pesticides, water sanitation, slips, trips, falls, entanglements, and fire.

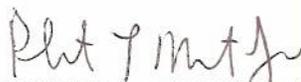
b. The Garrison Commander or his designated representative must concur with all community event risk assessments before the event is conducted. In the case of non-concurrence, the PIC must resolve the non-concurrence by modifying the plan or safety measures, adding countermeasures, or rescheduling the event.

c. For "low risk" community events that are not defined as routine activities, the Risk Acceptance Authority is delegated to the USAG VMC Safety Office. These events include, but are not limited to, community sports and athletic events and fund-raisers.

d. For all community events that include members of our Local National Community, outside agencies, or activities from multiple directorates, the Garrison Commander maintains Risk Acceptance Authority regardless of the residual risk level.

7. Community events that receive an unresolved non-concurrence from the Garrison Commander or that are not coordinated with the Garrison Commander may be subject to postponement or cancellation as deemed appropriately by the Garrison Commander.

8. POC for this memorandum is USAG VMC Safety Office at DSN 634-8109/7045/8023.


ROBERT L. MENIST, JR.
COL, IN
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