DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY GARRISON VICENZA
UNIT 31401, BOX 80
APO AE 09630

REPLY TO
ATTENTION OF

IMEU-VIC-PWO

SEP 16 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: U.S. Army Garrison Vicenza Policy Memorandum # 06-18, Vicenza Community Air Conditioning Policy Memorandum (DPW)

1. PURPOSE: To prescribe guidelines and establish responsibilities for the efficient use of new and existing air conditioning systems (cooling) in the Vicenza community.

2. APPLICABILITY: This policy memorandum applies to all USASETAF units, all other units/detachments/elements stationed on Caserma Ederle, and residents of government controlled quarters in the Vicenza area.

3. REFERENCES:

a. Army Regulation 420-49, Utility Services dated 28 April 1997.

b. Army Regulation 210-50, Housing Management dated 1 September 1997.

c. USAREUR Regulation 210-50, Housing Management dated 30 September 1996.

4. RESPONSIBILITIES:

a. Garrison Commander:

(1) Provide policy guidance and direction

(2) Enforce all provisions of AR 420-49

b. Deputy Garrison Commander, will provide the DPW with approval to begin comfort air-conditioning. Decisions that will affect the start date of each comfort air-conditioning system will be based on several factors including the inside air temperature in facilities exceeding 80 degrees Fahrenheit for three consecutive days, available funding and the time of the year.

c. Unit Commanders, Directors and Heads of Households in Government controlled quarters:

(1) Ensure that comfort air-conditioning is no lower than 79 degrees Fahrenheit.

(2) Ensure that air-conditioning units are not operated with windows open. Continued violations of this sub-paragraph will result in withdrawal of permission to operate the unit.

d. Directorate of Public Works:

(1) Terminate heat circulation in central boiler plants in accordance with Italian Law (on or about 15 April or as appropriate for the weather conditions).

(2) Ensure efficient operation of existing air-conditioning equipment prior to the anticipated cooling season.

(3) Establish and execute a 5-year plan aimed at reducing window-type units and other individual units, and provide air-conditioning in facilities where it is authorized but not installed.

(4) Based upon Deputy Garrison Commander's direction, activate air-conditioning units in the following priority:

(a) Health and dental care facilities

(b) Operational or mission facilities

(c) Barracks

(d) Comfort air-conditioning of community facilities

(e) Comfort air-conditioning in administrative buildings and all others

5. POLICY: Comfort air-conditioning may be installed where authorized by AR 420-49 and maintained consistent with operational requirements; however, all requirements will be submitted, by the designated Facility Work Coordinator, to DPW for approval.

6. POC is Mr. Mansueto Baghin, Chief, Utilities Branch, Operations and Maintenance Division, DSN 634-7214, Fax 634-7565.

VIRGIL S.L. WILLIAMS
COL, QM
Commanding

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