

**THE OLD GUARD FIFE AND DRUM CORPS  
3D US INFANTRY (THE OLD GUARD)  
204 LEE AVENUE  
FORT MYER, VIRGINIA 22211-1199**

**UNIT SUBSTANCE ABUSE PROGRAM STANDING OPERATING PROCEDURES  
USAP SOP**

**Purpose:** This Standing Operating Procedure (SOP) is a unit specific substance abuse program for the [Fife and Drum Corps, 3d U.S. Infantry](#). Drug and alcohol abuse are not compatible with military service and every effort should be made to eliminate the abuse of alcohol and other drugs within this command through education, prevention efforts, and drug detection (unit urinalysis). This SOP and the references listed below will be used when conducting all urinalysis collections, drug and alcohol training, and prevention programs.

**Applicability:** All assigned and attached company personnel.

**References:**

- A. AR 600-85, Army Substance Abuse (ASAP), dated 1 October 2001.
- B. Standing Operating Procedure, Army Center for Substance Abuse Programs (ACSAP), SOP for Installation/Community/Area Support Group Collection, Handling and Shipping of Urine Specimens, dated 15 November 2001.
- C. Commanders Guide and Unit Prevention Leader (UPL) Urinalysis Collection Handbook, ACSAP, dated 15 November 2001
- D. SETAF IBTC and Military Collections Sop
- E. ASG POLICY #001-15, Policy on Alcohol Consumption
- F. SETAF Policy , Alcohol Consumption and Alcohol Related Misconduct
- G. SETAF Policy, USASETAF Alcohol and Drug Abuse Prevention and Control Program

**Drug Use/Abuse:**

- A. Any use of an illegal drug is drug abuse. Using a controlled drug without prescription, or using the prescription of someone else, is drug abuse and is against the law. Using your own prescription, but not IAW the prescription, is drug abuse.
- B. Abusers will be subject to punishment under the provisions of the UCMJ and will also be subject to administrative action IAW existing regulations.
- C. Urinalysis testing is an accurate identifier of offenders and serves as an effective deterrent against experimentation. [Fife and Drum Corp, 3D U.S. Infantry](#) follows the procedures provided in

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the SETAF IBTC and MILITARY COLLECTIONS Standing Operating Procedures.

D. Toward the goal of eliminating drug use and abuse, **the Commander will test monthly, smart test a minimum of 4 times per year, and test 200% of unit strength. Testing samples will be randomly selected by using the Army Drug Testing Program. (must include both frequency of testing and how samples are to be selected)**

### **Prevention Efforts:**

A. The Unit Prevention Leaders in coordination with the commander and the training NCO will ensure that a minimum of 4 hours of substance abuse awareness training is scheduled and delivered to all soldiers. Training priorities will be based on risk reduction data, urinalysis data, and specific needs identified by the commander. The UPL's will discuss training subjects with the commander and the ASAP prior to training dates. All training will be done with materials approved by the ASAP Prevention Coordinator. The topic covered and a sign in sheet of soldiers attending will be submitted to the ASAP Education Coordinator.

1. The UPL will maintain a unit substance abuse bulletin board in a common area within the unit. At a minimum the bulletin board will contain:

- a. A copy of this SOP
- b. Copies of DA, MACOM, installation, and unit policy letters pertaining to the ASAP
- c. Social Marketing Posters – provided by the ASAP or downloaded from [www.acsap.org](http://www.acsap.org).
- d. Pamphlets and/or information papers on drugs and alcohol
- e. Current prevention campaigns and alcohol/drug free activities
- f. Information of limited use and how to self refer to ASAP with POCs and

phone numbers.

2. The UPL will ensure that the command is notified of upcoming prevention campaigns. This unit will support the ASAP campaigns with personnel and resources if mission permits.

3. The commander or the UPL will include drug and alcohol in safety briefings prior to long weekends.

4. The UPL will assist the commander in briefing each newly assigned soldier on the Unit Substance Abuse Program. The briefing should include the commander's policies on testing and prevention efforts.

5. Unit activities will not center around the use of alcohol. Alcohol free activities will be encouraged. If alcohol is authorized at a unit activity, the 22D ASG policy #001-15. ASG Policy on Alcohol Consumption will be followed.

6. The UPL will maintain a unit substance abuse bulletin board in a common area within the unit. The bulletin board will contain a copy of the unit policy, information on the ASAP program, and current prevention information. The bulletin board will be updated quarterly.

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B. Risk Reduction Program.

1. The commander should receive information quarterly from the battalion commander pertaining to the fourteen high-risk behaviors measured by the Risk Reduction Program.

2. The commander will assist in the development, planning, and delivery of prevention strategies targeting the areas that are at risk within the battalion.

3. The commander will schedule and have the 53-item Unit Risk Inventory (URI) administered to the unit on an annual basis. The results of the URI will be used to adjust training and prevention efforts within the unit to reduce high-risk behaviors.

Signature Block